

OLIVE INTERNATIONAL SCHOOL

(A UNIT OF OLIVE EDUCATIONAL & CHARITABLE TRUST)

#38, PULLA AVENUE, SHENOY NAGAR, CHENNAI - 600030

Phone : 044-43213300 E-mail : admin@oliveinternationalschool.org

Website : www.oliveinternationalschool.org / www.ois.solution4education.com



HAND BOOK 2016-2017



IDENTITY FORM

(To be filled in duplicate and in capital letters by parent.

Please detach the perforated copy and send it to the Administration Office before 10th June 2016.)

Student's Name: _____ Grade: _____

Blood Group: _____ Admission No. _____ Date of Admission: _____

Date of Birth: _____ Age (as on 1st June 2016): Years: _____ Months: _____

Father's Name: _____ Occupation: _____

Mobile No. _____ Email ID.: _____

Mother's Name: _____ Occupation: _____

Mobile No. _____ Email ID.: _____

Address (Residence) :

Address (Office) :

Contacts during Emergency - Telephone: _____ Mobile No. _____

Mode of Transport to School & Vehicle No. _____

Names of Brothers / Sisters studying in this School, if any:

S.No.	Name	Grade
1		
2		
3		

Declaration by Parent / Guardian

We have read the rules and regulations of Olive International School and consent to abide by them and those that may be revised or newly incorporated as circumstances or innovative approaches may require.

Signature of Father _____ Signature of Mother _____

Date _____ Date _____



IDENTITY FORM

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Mobile No. _____ Email ID.: _____

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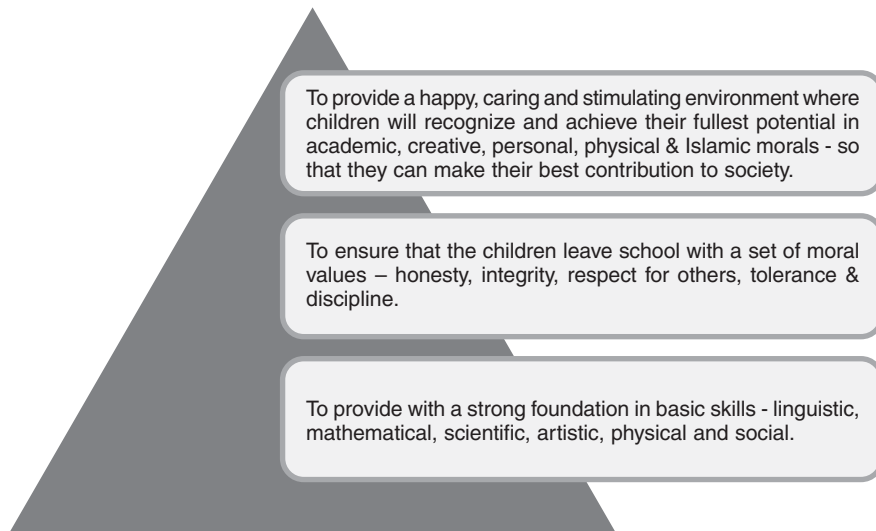
Date _____



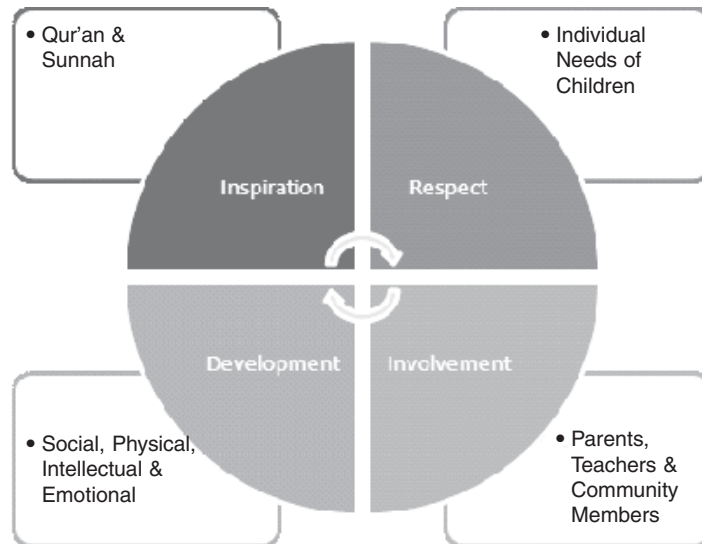
MISSION STATEMENT

To provide a safe and conducive environment of learning for children from all socio-economic strata in order to become successful in this worldly life and in the life Hereafter.

VISION STATEMENT



CORE VALUES



PRAYER

I seek refuge with Allah, from the shaytan, the cursed one

(Translation of the meaning of Soorah Al-Faatiha)

1. In the Name of Allah, the Most Gracious, the Most Merciful.
2. All the praises and thanks be to Allah, The Lord of the ‘Aalameen (mankind, jinn and all that exists).
3. The Most Gracious, the Most Merciful.
4. The Only Owner (and the Only Ruling Judge) of the Day of Recompense (i.e., the Day of Resurrection).
5. You (Alone) we worship, and You (Alone) we ask for help (for each and everything).
6. Guide us to the Straight Way.
7. The way of those on whom You have bestowed Your Grace, not (the way) of those who earned Your Anger, nor of those who went astray.

[“Aameen”]

RULES & REGULATIONS

1. SCHOOL TIMINGS & WEEKLY HOLIDAYS:

- PKG & KG - 1 : 07.25 a.m. to 12.20 p.m. (SATURDAY & SUNDAY Weekly Holidays)
- KG - 2 : 07.25 a.m. to 02.00 p.m. (SATURDAY & SUNDAY Weekly Holidays)
- Grade 1 to 12 : 07.25 a.m. to 02.10 p.m. (SUNDAY Weekly Holiday)
- PKG to KG - 2 : 07.25 a.m. to 11.20 a.m. (FRIDAY ONLY)
- Grade 1 to 12 : 07.25 a.m. to 11.30 a.m. (FRIDAY ONLY)

2. LANGUAGE OF COMMUNICATION:

All students are required to communicate only in English from the time they enter the school premises, till the time they leave.

Students are encouraged to be polite and courteous at all times in their dealings with one and all. They are also encouraged to be clean at all times.

3. SCHOOL UNIFORM & COLOUR DRESS CODE:

- | | | | |
|-----------------|---|----------------|--|
| 3.1 Boys | : | PKG to Grade 3 | (Cap, Shirt & Ankle-Length Pants). |
| | | Grade 4 to 12 | (Cap, Kurta & Ankle-Length Pants). |
| Girls | : | PKG to KG - 2 | (Scarf, Salwar & Half-Sleeves Khamees). |
| | | Grade 1 to 3 | (Scarf, Salwar & Full-Sleeves Khamees). |
| | | Grade 4 to 12 | (Scarf, Salwar, Khamees & Abaya; Niqaab
(Face-Veil) is included from Grade 5 onwards) |

3.2 Colour Dress Code : It should be strictly Islamic (sleeveless dress is not permitted)
Colour dress will be allowed only on 'Eid, party days.

3.3 Improper uniform: Uniform that is not ironed, or washed properly including socks, torn socks/uniform, unpolished shoes and pants below the ankles constitute improper uniform. A fine of ₹ 100/- will be levied for the first time and thereafter the parents will be called and asked to take their wards back home.

3.4 Parents are advised to ensure that their children change their under-garments (vests & briefs, slips & socks) daily.

3.5 Every Monday morning all students will be checked to see if their nails are short, neat and tidy.

3.6 Boys must have short and neat haircut; Modern style hair cut is not allowed.

4. PROCURING THE UNIFORM:

- (a) **For the purchase of material :** MADHARSHA - GARDEN, 208, Purasaiwalkam High Road, Chennai - 600 007. Telephone : 26426388 / 26425231

- Note :
- i) Caps, Scarves, Abayas, Niqaabs to be collected along with books.
 - ii) Shirts must be long enough to cover the hips. Pants length should be above the ankles.
 - iii) Kurtas must be long enough to cover the knees fully.
 - iv) Parents are advised to machine wash or hand-wash the uniforms and avoid using scrubbers / brushes for cleaning.
 - v) If the uniform is not stitched according to the above mentioned pattern, it will have to be redone.

5. **SCHOOL DUES / PAYMENT SCHEDULE:** Special fee and term fees must be paid by means of a Cheque / D.D. in favour of **Olive Educational and Charitable Trust**

Please note there will be only 3 Terms from this new academic year.

Terms	Payment Days
1 st Term + Sp. Fee (June to Sept. 2016)	26 th May to 28 th May 2016
2 nd Term (Oct. 2016 to Jan. 2017)	3 rd Oct. to 8 th Oct. 2016
3 rd Term (Feb. to May 2017)	1 st Feb. to 7 th Feb. 2017

In case of delay in paying the term fee, the student may even be disallowed to attend the classes.

- 5.1 Late arrival fines & other miscellaneous fines, if any, must be paid within two days.

6. **MEDICAL FACILITIES:** First Aid will be provided to the student in the school.

7. **SOILING OF CLOTHES**

- Parents must ensure that their children are fully toilet trained before they are admitted to the KG section (PKG, KG-1 & KG-2)
- In case your child's uniform is soiled, you will be informed and you will have to take **him/her** home.
- Please send a spare set of uniform, every day in the school bag in case of soiling. Also send a polythene carry bag to put the soiled clothes.

8. **IMMUNIZATION & VACCINATION**

- Parents must immunize their children especially for Typhoid fever as soon as possible if not already immunized.
- New students should submit the vaccination certificate if it was not already submitted.

9. **ABSENCE, LEAVE & LATE ARRIVALS**

9.1 The student will not be permitted to go home during school working hours, except in emergencies with a written letter from one of the parents.

9.2 The student is expected to have a minimum of 80% attendance. Any shortfall may affect promotion to the next grade.

9.3 Absence during school days is discouraged. In such cases the student is required to submit a leave letter (as prescribed in this hand book) when he/she returns from the absence. Submitting a leave letter in advance or at the time of resuming classes does not exempt from paying fines, wherever applicable.

9.4 In case of absence from school, parents can pick up the homework at 1.45 p.m. by meeting the class teacher.

9.5 During emergencies, a telephone message is expected; subsequently submit the leave letter in the format given in the Hand Book when reporting to school after the break.

9.6 If the student is sick for more than three days, parents should submit a leave application accompanied by a medical certificate.

9.7 Absence for nine days consecutively (holidays and weekends included) without notice will be regarded as “**LEFT THE SCHOOL**” and will be re-admitted only after paying the **additional** special fees and a review of the students past performance (both academic & behaviour).

9.8 Absence for mere social functions is discouraged. Parents are responsible for the academic back-log and performance of the child.

9.9 The “**Leave Letter Format**” given in this Hand Book should be photo-copied, filled up & submitted, whenever necessary.

9.10 A student is allowed to come late only twice a month, with fines (as mentioned in section 25). At the third such instance, the parent(s) will be called to come and take their child home.

10. SCHOOL HOLIDAYS

National Holidays	Independence Day, Gandhi Jayanthi & Republic Day
Regional Holidays	Pongal, Tamil New Year’s Day, Diwali & Government declared holidays (emergency rain holidays)
Eid-ul-Fitr Holidays	27 th June to 10 th July 2016
Eid-ul-Adha Holidays	12 th September to 18 th September 2016
Winter Holidays	25 th December 2016 to 1st January 2017
Summer Holidays	1 st May to 2 nd July 2017

11. ‘EID PARTY DAY: A children’s ‘Eid party Day’ will be held for ‘Eid-ul-Fitr’ and ‘Eid-ul-Adha’. This will be on the re-opening day after Eid holidays respectively.

11.1 Students’ attendancy is compulsory.

11.2 Timings: Regular timings.

11.3 Colour dress: **Islamic dress code, no uniform.**

11.4 Absence will attract fine of Rs.200.

12. EDUCATIONAL TRIPS / EXCURSION

Educational trips for KG-1 & KG-2, Grade 1 to Grade 12 will be organized once in a year and the students will have to pay accordingly to cover the cost (transportation & entrance fee). Snacks and lunch should be sent from home.

13. PARENTS’ CONTACT ADDRESS

Parents should update their latest contact address & telephone, mobile numbers and email IDs without fail. Revised telephone and mobile numbers should be intimated immediately, for proper access especially during emergencies.

14. EXAMINATIONS & PROMOTIONS

To maintain international standards as required by International GCSE & GCE, the passing mark in each subject will be 50% for that subject and the student must achieve a minimum of 50% of the total marks in primary grades (G-1 to G-5) and similarly, 60% in secondary grades (G-6 to G-12).

14.1 The term examinations will be judged on a basis of 40% for the internal assessment and 60% for the term examinations (1st and 2nd terms only.)

14.2 The final term examination will be judged on a basis of 50% only. The other 50% will be based on the monthly performance record (sudden tests, class tests, 1st and 2nd term examinations), which will enable the school to judge the regular and consistent performance of the student.

14.3 Promotions depend on the overall performance of the student during the year and the active participation of the parents.

14.4 Promotion will also be judged on the performance of Hifz of the Qur'aan.

14.5 Both parents should be present for "Parent Counselling" at the time and date intimated. Absence of either of them will be reflected in the report card, which could affect the promotion.

14.6 Report cards & examination papers are given to the parent during counselling. The parents can review the papers (1st & 2nd Term only) in the school; return the signed report card the next day.

14.7 If a student is absent for any exam due to any reason re-exam will not be done.

15. SPECIAL COACHING / TUTIONS

The following procedures should be adopted for arranging tuitions / special coaching:

15.1 Send a written request to the School Administration.

15.2 Both parents to meet Principal at the appointed time.

15.3 If the Principal in consultation with the concerned teacher decides for special coaching, she will assign the appropriate subject / class teacher of the school for tuition on the agreed terms & conditions.

15.4 Under no circumstances should parents contact any of our school teachers directly for special coaching /tuition.

15.5 Special Coaching / Tuitions should not be arranged with teachers of other schools.

16. SPECIAL ATTENTION OF PARENTS

16.1 Parents should ensure that their children bring all the books according to the daily time table along with the Hand Book daily. Student's Hand Book should be checked by the parents daily and signed wherever specified.

16.2 Parents should ensure that they spend quality time with their child on a daily basis.

16.3 Students are strictly prohibited from bringing any of the following items to the school and if found will be confiscated and returned only on the last working day of that academic year:

Jewellery, cell phones, MP3 Players or any electronic gadgets, fancy stationeries, toys, attractive items, etc. Especially students are strictly prohibited from bringing pen-drives/storage devices to the school.

16.4 Parents should not call the Principal's office or the Correspondent to enquire about the belonging left behind by their wards due to carelessness. They should either send a note or come themselves and collect.

16.5 Please send nutritious snacks for the short break. Note: Commercially packed chips, etc., aerated drinks are not allowed in the school.

16.6 Parents are advised to ensure that their children are provided with a balanced diet; proteins, carbohydrates and fats in proper proportion at all times.

16.7 Any student damaging school property will be appropriately fined to cover the cost of repairs or replacement and disciplinary action may be initiated.

16.8 Students are not allowed to meet parents or visitors or to leave the school premises during the working hours of the school without the written permission of the Principal.

16.9 Meeting with the teachers for academic subjects will be permitted only with the prior approval of the Principal. Parents should, under no circumstance, contact any teacher at their residence or communicate personally or through phone with them.

16.10 The parents should submit any document called for by the Management.

16.11 Mothers must attend the special class-wise meeting on the Scheduled dates.

16.12 Route of Entry: PKG to G-2, all girls and female staff main entrance. G-3 to G-12 boys and male staff Bank entrance.

16.13 Only students are allowed to enter the school gate. Any accompanying individual should leave the child at the gate.

16.14 Students are strictly prohibited from running about in the building. The consequences of injuries as a result of this are the sole responsibility of the parents. Every effort will be made to inform them after giving first aid.

16.15 Please save the school telephone number 044-43213300 in your cell phone.

17. PROCEDURE FOR THE APPLICATION OF BONAFIDE CERTIFICATE

17.1 Please send a letter (hardcopy) addressed to the class teacher through the Correspondent mentioning the following details 1. Student's name 2. Father's name 3. Date of birth 4. Grade. 5. Passport size photo. 6. Reason for the certificate. Please remit a fee of Rs.50/- to cover administrative charges. Please collect the certificate after three working days.

17.2 For bonafide certificates to be issued from 1st April to 30th April there will be an **additional administrative charge of ₹ 50/-**. Bonafide certificates will not be issued during summer holidays.

18. PROCEDURE FOR PARENTS TO MEET TEACHERS FOR CLARIFICATIONS

18.1 Send a letter to the concerned coordinator through the teacher.

18.2 Notification of the appointment will be communicated to the parents through the Hand Book. Please be 5 to 10 minutes before the appointment.

19. ADMISSION

19.1 Application forms for new admissions for the academic year 2017 – 2018 will be available online Insha Allah from 1st December 2016. Please visit our web site www.oliveinternationalschool.org and submit the completed application form online.

Note: The admissions for KG – 1 and above Grades will Insha Allah will be completed by 24th of Dec 2016 and all new admissions will undergo special training (Bridge Course) from 4th Jan 2017 to 30th April 2017.

20. SUSPENSION/REMOVAL FROM THE SCHOOL

20.1 The student will be suspended from the school for any serious misconduct or behaviour including using bad or foul language, for a period ranging from one to six days depending on the severity of his/her action. If such a problem persists, then the school management will have no other option but to expel the student and issue him/her the Transfer Certificate. At this point of time, the parents should not try to influence the school management by any means. **The decision of the school management is final in this regard.**

20.2 The Management also reserves the right to dismiss any student if the parents' co-operation is questionable due to non-compliance of the School Rules & Regulations.

20.3 In such cases, all payments made on behalf of the student will be forfeited and are non-refundable.

21. LEAVING THE SCHOOL

21.1 Generally leaving the school is not permitted except at the end of the academic year, unless it is warranted by transfer of the parent/ outside Chennai. In all such cases, the balance of the fees due for the full academic year will be collected and the Transfer Certificate issued.

The following rules will apply for issuing the transfer certificate:

21.2 Two months' notice in writing, signed by the parent / guardian in mid academic year.

21.3 For those applying for TC at the end of the academic year, the written request should reach the school administration before 31st January 2017.

21.4 T.C. will be issued only on payment of the Special fees + First Term fee (June to September 2017) for the next academic year if written request is submitted after 31st January 2017.

21.5 Any payment made to the school will be forfeited and will not be refunded in cases where the parents have applied for T.C.

21.6 Parents applying for withdrawal after payment of the 1st Term fee should pay the full year fee and collect the Transfer Certificate.

21.7 The procedure for collecting books when applying for TC in the middle of the academic year is as follows.

- I. Please send a letter (hardcopy) addressed to the class teacher through the Correspondent requesting to collect the student's books as he/she will be leaving the school.
- II. Please allow three working days to process this request and acknowledge the receipt once the books are collected.

22. FORUM FOR INTERACTION BETWEEN MANAGEMENT, TEACHERS & PARENTS

22.1 At the beginning of every academic year, there will be a General Body Meeting to address all the parents about the school's rules & regulations. Attendance is compulsory for both the parents.

22.2 All mothers should attend the "Teachers – Mothers Meetings" regularly as and when advised and attendance will be important in the interest of the school and their wards.

22.3 Whenever both parents are called for a meeting, they must attend without fail.

23. COMPLAINTS AND SUGGESTIONS

23.1 All complaints from the parent should be written or typed and directed to the Correspondent either by courier or sent through the student in a sealed envelope. Oral complaints will not be entertained.

23.2 Any suggestion from the parents should follow the same pattern as in 23.1.

24. MOTHERS' MEETING

24.1 Mothers' meeting in order to educate and inform Islamic values in general and children's upbringing in particular will be held every **Tuesday** between 9.30 a.m. to 11.30 a.m. All mothers are encouraged to attend this meeting.

24.2 There will be no mothers' meetings during Ramadan, Hajj, winter and summer holidays.

25. FINES

Parents are advised to maintain punctuality of school timings and adhere to all the rules stated herein in order to inculcate discipline among the students and avoid fines.

The following fines are applicable:

- ₹ 50 for 2nd time **late arrival** to school **in a month**.
- ₹ 100 for **improper uniform / Islamic Dress Code**
- ₹ 500 for **absence on the re-opening day** after Summer holidays, 'Eid-ul-Fitr, 'Eid-ul-Adha and Winter holidays & National / Regional Holidays. (From the 4th day of absence, there will be a **fine of ₹500 per day till the student reports to the school**). For 9 days of absence without information please ref. 9.7.
- ₹ 200 for replacement of **lost Hand Book**.
- Taking a day off to make it a **long week-end** [clubbing Friday / Monday / declared school

holidays with week-ends i.e., Saturday/Sunday]

- **Informing the school authorities about taking a leave (either on phone or through a leave letter) along with a weekend/declared holiday does not exempt from paying the fine.**

NOTE: If the student is absent for more than one day either after long weekends or after summer / winter holidays, then the parent has to accompany the student and meet the administrative officer before attending the classes.

INSTRUCTIONS TO PARENTS

- 26.** Students are responsible to maintain the Hand Book in a good condition and to be brought to the school daily.
- 27.** Parents' co-operation is solicited in facilitating learning with our blend of education in our institution.
- 28.** Admitting the child in this school implies, that parents agree to follow the rules and regulations of this school
- 29.** Parents should forward any immediate problem concerning their ward to the notice of the Correspondent/Principal and not directly with the teaching or the general staff.
- 30.** Parents are requested to note that the rules and regulations of the school, are subject to modification/ change during the academic year in the interest of the student and the Institution.
- 31.** Parents are advised to consult the Hand Book for all queries and not call the office or personal mobile phones.
- 32.** School business will not be transacted outside school hours or during official school holidays.
- 33.** All correspondences should be addressed only to the Correspondent.
- 34.** Parents can direct all queries personally to the Correspondent between Monday to Thursday after scheduling an appointment.
- 35.** Any information obtained from external sources should not be accepted but clarified only from the Correspondent.

UNDERTAKING BY THE PARENT *

We give a commitment that our child will practice Qur'aan for at least 45 minutes daily (G-2 onwards) in order to achieve our long term goal of making him / her a Hafiz and a student of knowledge, along with professional qualifications in the future Insha Allah.

DECLARATION BY THE PARENT *

We hereby state that we have read all the above rules & regulations in detail and would refer them whenever required from time to time, and abide by them sincerely.

* "O you who believe, fulfill (your) obligations !.." (Soorah al-Maida :1)

SIGNATURE : _____
Father Mother

DATE : _____
DD / MM / YY DD / MM / YY

STUDENT'S NAME : _____ GRADE : _____

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SIGNATURE : _____
 Father Mother

DATE : _____
 DD / MM / YY DD / MM / YY

STUDENT'S NAME : _____ GRADE : _____

[Please tear the perforated copy of this sheet and send it together with the
"Identity Form" sheet to the Administration Office before 15th June 2016]





TIME TABLE FOR 2016-2017 PRE-KG & KG-1								
PERIODS	1	2	3	4	5	6	7	
TIMINGS	7.45 TO 8.15 A.M.	8.40 TO 9.15 A.M.	9.15 TO 9.40 A.M.	9.40 TO 10.15 A.M.	10.40 TO 11.15 P.M.	11.15 TO 11.40 P.M.	11.40 TO 12.15 P.M.	
DAYS								
MONDAY								
TUESDAY								
WEDNESDAY								
THURSDAY								
FRIDAY								
		8.15 TO 8.40 A.M.	B R E A K					
		10.15 TO 10.40 P.M.	B R E A K					

TIME TABLE FOR 2016-2017									
KG-2									
PERIODS	1	2		3	4	5	6	7	8
TIMINGS	7.45 TO 8.20 A.M.	8.20 TO 8.55 A.M.	8.55 TO 9.30 A.M.	9.30 TO 10.05 A.M.	10.05 TO 10.40 A.M.	10.40 TO 11.20 A.M.	11.20 TO 11.55 P.M.	11.55 TO 12.30 P.M.	12.30 TO 1.30 P.M. 1.30 P.M. 2.00 P.M.
DAYS									
MONDAY			B R E A K					LUNCH AND SALAH	
TUESDAY									
WEDNESDAY									
THURSDAY									
FRIDAY									

TIME TABLE FOR 2016-2017 GRADE 1 TO 10									
PERIODS	1	2	3		4	5	6	7	8
TIMINGS	7.35 TO 8.15 A.M.	8.15 TO 8.55 A.M.	8.55 TO 9.35 A.M.	9.35 TO 9.50 A.M.	9.50 TO 10.30 A.M.	10.30 TO 11.10 A.M.	11.10 TO 11.50 A.M.	11.50 TO 12.30 P.M.	12.30 TO 1.20 P.M. 2.10 P.M.
DAYS									
MONDAY				B R E A K				L U N C H A N D S A L A H	
TUESDAY									
WEDNESDAY									
THURSDAY									
FRIDAY							11.10 TO 11.40 A.M.	C L O S E D F O R J U M M A H A T 1 1 . 4 0 A . M .	
SATURDAY									

LATE ATTENDANCE RECORD

DATE	ARRIVAL TIME	SEQUENCE NUMBER FOR THE MONTH	SIGNATURE		FINE
			TEACHER	PARENT	

LATE ATTENDANCE RECORD

DATE	ARRIVAL TIME	SEQUENCE NUMBER FOR THE MONTH	SIGNATURE		FINE
			TEACHER	PARENT	

IMPROPER UNIFORM

DATE	UNIFORM	REASON	SIGNATURE	
			TEACHER	PARENT

IMPROPER UNIFORM

DATE	UNIFORM	REASON	SIGNATURE	
			TEACHER	PARENT

TIME-TABLE - FIRST TERM EXAMINATIONS 2016-2017

DATE	DAY	TIME	SUBJECT

SECOND TERM PORTIONS

TIME-TABLE - SECOND TERM EXAMINATIONS 2016-2017

DATE	DAY	TIME	SUBJECT

STUDENT'S LEAVE FORM

[SHOULD BE FILLED-IN AND SIGNED BY THE PARENT / GUARDIAN ONLY]

FROM

(Parent's / Guardian's Name, Full Address & Telephone / Mobile Number)

STUDENT'S NAME:

ADMISSION NO :

GRADE

LEAVE FROM

TO

TICK REASON :

SOCIAL

MEDICAL EMERGENCIES

(State if there are Long Week-ends during the above period)

BRIEF REASON :

SIGNATURE OF THE PARENT WITH DATE

FOR OFFICE USE

Only Photocopies of this format will be accepted; hence make copies and use as and when required.

STUDENT'S LEAVE FORM

[SHOULD BE FILLED-IN AND SIGNED BY THE PARENT / GUARDIAN ONLY]

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June - 2016		
1-Jun-16	Wednesday	School Reopens for all Grades except Pre-KG
2-Jun-16	Thursday	PLSC Exam for Grade 6 & Grade 9
3-Jun-16	Friday	PLSC Exam for Grade 6 & Grade 9
4-Jun-16	Saturday	Re-Assessment Exam for all other Grades from Grade1 onwards
5-Jun-16	Sunday	Weekly Holiday
6-Jun-16	Monday	
7-Jun-16	Tuesday	
8-Jun-16	Wednesday	
9-Jun-16	Thursday	
10-Jun-16	Friday	
11-Jun-16	Saturday	
12-Jun-16	Sunday	Weekly Holiday
13-Jun-16	Monday	School Starts for Pre-KG Timings: 07.25 - 10.00 (till 24th June)
14-Jun-16	Tuesday	
15-Jun-16	Wednesday	
16-Jun-16	Thursday	
17-Jun-16	Friday	
18-Jun-16	Saturday	
19-Jun-16	Sunday	Weekly Holiday
20-Jun-16	Monday	
21-Jun-16	Tuesday	
22-Jun-16	Wednesday	
23-Jun-16	Thursday	
24-Jun-16	Friday	
25-Jun-16	Saturday	
26-Jun-16	Sunday	Weekly Holiday
27-Jun-16	Monday	Eid-ul-Fitr Holidays
28-Jun-16	Tuesday	
29-Jun-16	Wednesday	
30-Jun-16	Thursday	

July - 2016

1-Jul-16	Friday	Eid-ul-Fitr Holidays
2-Jul-16	Saturday	
3-Jul-16	Sunday	
4-Jul-16	Monday	
5-Jul-16	Tuesday	
6-Jul-16	Wednesday	
7-Jul-16	Thursday	
8-Jul-16	Friday	
9-Jul-16	Saturday	
10-Jul-16	Sunday	
11-Jul-16	Monday	School Reopens after Eid-ul-Fitr Holidays EID PARTY
12-Jul-16	Tuesday	
13-Jul-16	Wednesday	
14-Jul-16	Thursday	
15-Jul-16	Friday	
16-Jul-16	Saturday	
17-Jul-16	Sunday	Weekly Holiday
18-Jul-16	Monday	
19-Jul-16	Tuesday	
20-Jul-16	Wednesday	
21-Jul-16	Thursday	
22-Jul-16	Friday	
23-Jul-16	Saturday	
24-Jul-16	Sunday	Weekly Holiday
25-Jul-16	Monday	
26-Jul-16	Tuesday	
27-Jul-16	Wednesday	
28-Jul-16	Thursday	
29-Jul-16	Friday	
30-Jul-16	Saturday	
31-Jul-16	Sunday	Weekly Holiday

August - 2016		
1-Aug-16	Monday	
2-Aug-16	Tuesday	
3-Aug-16	Wednesday	
4-Aug-16	Thursday	
5-Aug-16	Friday	
6-Aug-16	Saturday	
7-Aug-16	Sunday	Weekly Holiday
8-Aug-16	Monday	
9-Aug-16	Tuesday	
10-Aug-16	Wednesday	
11-Aug-16	Thursday	
12-Aug-16	Friday	
13-Aug-16	Saturday	
14-Aug-16	Sunday	Weekly Holiday & Independence Day (LONG WEEKEND)
15-Aug-16	Monday	
16-Aug-16	Tuesday	
17-Aug-16	Wednesday	
18-Aug-16	Thursday	
19-Aug-16	Friday	
20-Aug-16	Saturday	
21-Aug-16	Sunday	Weekly Holiday
22-Aug-16	Monday	
23-Aug-16	Tuesday	
24-Aug-16	Wednesday	
25-Aug-16	Thursday	
26-Aug-16	Friday	
27-Aug-16	Saturday	ZAITOONA ANNUAL AWARDS CEREMONY
28-Aug-16	Sunday	Weekly Holiday
29-Aug-16	Monday	
30-Aug-16	Tuesday	
31-Aug-16	Wednesday	

September - 2016		
1-Sep-16	Thursday	
2-Sep-16	Friday	
3-Sep-16	Saturday	
4-Sep-16	Sunday	Weekly Holiday
5-Sep-16	Monday	Term-I Examinations
6-Sep-16	Tuesday	
7-Sep-16	Wednesday	
8-Sep-16	Thursday	
9-Sep-16	Friday	
10-Sep-16	Saturday	
11-Sep-16	Sunday	
12-Sep-16	Monday	
13-Sep-16	Tuesday	
14-Sep-16	Wednesday	
15-Sep-16	Thursday	
16-Sep-16	Friday	
17-Sep-16	Saturday	
18-Sep-16	Sunday	
19-Sep-16	Monday	School Reopens after Eid-ul-Ad'ha Holidays EID PARTY
20-Sep-16	Tuesday	
21-Sep-16	Wednesday	
22-Sep-16	Thursday	
23-Sep-16	Friday	
24-Sep-16	Saturday	
25-Sep-16	Sunday	Weekly Holiday
26-Sep-16	Monday	
27-Sep-16	Tuesday	
28-Sep-16	Wednesday	
29-Sep-16	Thursday	
30-Sep-16	Friday	

October - 2016		
1-Oct-16	Saturday	
2-Oct-16	Sunday	Weekly Holiday Gandhi Jayanthi - National Holiday
3-Oct-16	Monday	
4-Oct-16	Tuesday	
5-Oct-16	Wednesday	
6-Oct-16	Thursday	
7-Oct-16	Friday	
8-Oct-16	Saturday	
9-Oct-16	Sunday	Weekly Holiday & Ayudha Pooja (LONG WEEKEND)
10-Oct-16	Monday	
11-Oct-16	Tuesday	
12-Oct-16	Wednesday	
13-Oct-16	Thursday	
14-Oct-16	Friday	
15-Oct-16	Saturday	
16-Oct-16	Sunday	Weekly Holiday
17-Oct-16	Monday	
18-Oct-16	Tuesday	
19-Oct-16	Wednesday	
20-Oct-16	Thursday	
21-Oct-16	Friday	
22-Oct-16	Saturday	
23-Oct-16	Sunday	Weekly Holiday
24-Oct-16	Monday	
25-Oct-16	Tuesday	
26-Oct-16	Wednesday	
27-Oct-16	Thursday	
28-Oct-16	Friday	
29-Oct-16	Saturday	Deepavali & Weekly Holiday (Long Weekend)
30-Oct-16	Sunday	
31-Oct-16	Monday	

November - 2016		
1-Nov-16	Tuesday	
2-Nov-16	Wednesday	
3-Nov-16	Thursday	
4-Nov-16	Friday	
5-Nov-16	Saturday	
6-Nov-16	Sunday	Weekly Holiday
7-Nov-16	Monday	
8-Nov-16	Tuesday	
9-Nov-16	Wednesday	
10-Nov-16	Thursday	
11-Nov-16	Friday	
12-Nov-16	Saturday	
13-Nov-16	Sunday	Weekly Holiday
14-Nov-16	Monday	
15-Nov-16	Tuesday	
16-Nov-16	Wednesday	
17-Nov-16	Thursday	
18-Nov-16	Friday	
19-Nov-16	Saturday	
20-Nov-16	Sunday	Weekly Holiday
21-Nov-16	Monday	
22-Nov-16	Tuesday	
23-Nov-16	Wednesday	
24-Nov-16	Thursday	
25-Nov-16	Friday	
26-Nov-16	Saturday	
27-Nov-16	Sunday	Weekly Holiday
28-Nov-16	Monday	
29-Nov-16	Tuesday	
30-Nov-16	Wednesday	

December - 2016		
1-Dec-16	Thursday	
2-Dec-16	Friday	
3-Dec-16	Saturday	
4-Dec-16	Sunday	Weekly Holiday
5-Dec-16	Monday	
6-Dec-16	Tuesday	
7-Dec-16	Wednesday	
8-Dec-16	Thursday	
9-Dec-16	Friday	
10-Dec-16	Saturday	
11-Dec-16	Sunday	Weekly Holiday
12-Dec-16	Monday	
13-Dec-16	Tuesday	
14-Dec-16	Wednesday	
15-Dec-16	Thursday	
16-Dec-16	Friday	
17-Dec-16	Saturday	
18-Dec-16	Sunday	Weekly Holiday
19-Dec-16	Monday	Term-II Examinations
20-Dec-16	Tuesday	
21-Dec-16	Wednesday	
22-Dec-16	Thursday	
23-Dec-16	Friday	
24-Dec-16	Saturday	
25-Dec-16	Sunday	WINTER HOLIDAYS
26-Dec-16	Monday	
27-Dec-16	Tuesday	
28-Dec-16	Wednesday	
29-Dec-16	Thursday	
30-Dec-16	Friday	
31-Dec-16	Saturday	

January - 2017		
1-Jan-17	Sunday	WINTER HOLIDAYS
2-Jan-17	Monday	School Reopens after Winter Holidays
3-Jan-17	Tuesday	
4-Jan-17	Wednesday	
5-Jan-17	Thursday	
6-Jan-17	Friday	
7-Jan-17	Saturday	
8-Jan-17	Sunday	Weekly Holiday
9-Jan-17	Monday	
10-Jan-17	Tuesday	
11-Jan-17	Wednesday	
12-Jan-17	Thursday	
13-Jan-17	Friday	
14-Jan-17	Saturday	
15-Jan-17	Sunday	Weekly Holiday & Pongal (Long Weekend)
16-Jan-17	Monday	
17-Jan-17	Tuesday	
18-Jan-17	Wednesday	
19-Jan-17	Thursday	
20-Jan-17	Friday	
21-Jan-17	Saturday	
22-Jan-17	Sunday	Weekly Holiday
23-Jan-17	Monday	
24-Jan-17	Tuesday	
25-Jan-17	Wednesday	
26-Jan-17	Thursday	Republic Day - National Holiday
27-Jan-17	Friday	
28-Jan-17	Saturday	
29-Jan-17	Sunday	Weekly Holiday
30-Jan-17	Monday	
31-Jan-17	Tuesday	

February - 2017		
1-Feb-17	Wednesday	
2-Feb-17	Thursday	
3-Feb-17	Friday	
4-Feb-17	Saturday	
5-Feb-17	Sunday	Weekly Holiday
6-Feb-17	Monday	
7-Feb-17	Tuesday	
8-Feb-17	Wednesday	
9-Feb-17	Thursday	
10-Feb-17	Friday	
11-Feb-17	Saturday	Long Weekend Holiday
12-Feb-17	Sunday	
13-Feb-17	Monday	
14-Feb-17	Tuesday	
15-Feb-17	Wednesday	
16-Feb-17	Thursday	
17-Feb-17	Friday	
18-Feb-17	Saturday	
19-Feb-17	Sunday	Weekly Holiday
20-Feb-17	Monday	
21-Feb-17	Tuesday	
22-Feb-17	Wednesday	
23-Feb-17	Thursday	
24-Feb-17	Friday	
25-Feb-17	Saturday	
26-Feb-17	Sunday	Weekly Holiday
27-Feb-17	Monday	
28-Feb-17	Tuesday	

March - 2017		
1-Mar-17	Wednesday	
2-Mar-17	Thursday	
3-Mar-17	Friday	
4-Mar-17	Saturday	
5-Mar-17	Sunday	Weekly Holiday
6-Mar-17	Monday	
7-Mar-17	Tuesday	
8-Mar-17	Wednesday	
9-Mar-17	Thursday	
10-Mar-17	Friday	
11-Mar-17	Saturday	Long Weekend Holiday
12-Mar-17	Sunday	
13-Mar-17	Monday	
14-Mar-17	Tuesday	
15-Mar-17	Wednesday	
16-Mar-17	Thursday	
17-Mar-17	Friday	
18-Mar-17	Saturday	
19-Mar-17	Sunday	Weekly Holiday
20-Mar-17	Monday	
21-Mar-17	Tuesday	
22-Mar-17	Wednesday	
23-Mar-17	Thursday	
24-Mar-17	Friday	
25-Mar-17	Saturday	
26-Mar-17	Sunday	Weekly Holiday
27-Mar-17	Monday	
28-Mar-17	Tuesday	
29-Mar-17	Wednesday	
30-Mar-17	Thursday	
31-Mar-17	Friday	

April - 2017		
1-Apr-17	Saturday	
2-Apr-17	Sunday	Weekly Holiday
3-Apr-17	Monday	
4-Apr-17	Tuesday	
5-Apr-17	Wednesday	
6-Apr-17	Thursday	
7-Apr-17	Friday	
8-Apr-17	Saturday	
9-Apr-17	Sunday	Weekly Holiday
10-Apr-17	Monday	
11-Apr-17	Tuesday	
12-Apr-17	Wednesday	
13-Apr-17	Thursday	
14-Apr-17	Friday	Tamil New Year & Long Weekend Holiday
15-Apr-17	Saturday	
16-Apr-17	Sunday	
17-Apr-17	Monday	
18-Apr-17	Tuesday	
19-Apr-17	Wednesday	
20-Apr-17	Thursday	
21-Apr-17	Friday	
22-Apr-17	Saturday	
23-Apr-17	Sunday	Weekly Holiday
24-Apr-17	Monday	Annual Examinations
25-Apr-17	Tuesday	
26-Apr-17	Wednesday	
27-Apr-17	Thursday	
28-Apr-17	Friday	
29-Apr-17	Saturday	
30-Apr-17	Sunday	Summer Holidays Begin School Reopens on 3rd July 2017

May - 2017		
1-May-17	Monday	
2-May-17	Tuesday	
3-May-17	Wednesday	
4-May-17	Thursday	
5-May-17	Friday	
6-May-17	Saturday	
7-May-17	Sunday	
8-May-17	Monday	
9-May-17	Tuesday	
10-May-17	Wednesday	
11-May-17	Thursday	
12-May-17	Friday	
13-May-17	Saturday	HIFZ CAMP ENDS
14-May-17	Sunday	
15-May-17	Monday	
16-May-17	Tuesday	
17-May-17	Wednesday	
18-May-17	Thursday	
19-May-17	Friday	
20-May-17	Saturday	
21-May-17	Sunday	
22-May-17	Monday	
23-May-17	Tuesday	
24-May-17	Wednesday	
25-May-17	Thursday	
26-May-17	Friday	
27-May-17	Saturday	
28-May-17	Sunday	
29-May-17	Monday	
30-May-17	Tuesday	
31-May-17	Wednesday	